

**Tellico Village Property Owners Association**  
**Public Services Advisory Committee**  
**March 2, 2020**

The Public Services Advisory Committee met on March 2, 2020 in the POA Conference Room. PSAC members present were Bruce Dillingham, James Hawkey, Ed Hofer, William Schultz, Eddie Wilson, and Bill Busch. Staff members present were Chad Johnson, Bud Murray, Clayton Taylor, and Holly Hooper. Also present was POA Board liaison Rick Blough. Committee member Weldon Humphries was absent along with staff member Jeff Gagley.

Ed Hofer called the meeting to order at 10:00 a.m.

Visitors: Steve Trudnak, Linda Bailey, Parker Owen, Rick Thompson, John Tierney, and Norris Shake.

Both February minutes were approved. Minutes were approved by all members.

Bud Murray gave a demonstration of the GIS. He was able to show the committee how it is a useful tool for the Public Works Department.

Parker Owen addressed the committee regarding the capital funding request for 10 new jet-ski pads. Committee members had previously received the package containing the funding request.

**Motion to advance:** Jim Hawkey; 2<sup>nd</sup>: Bill Busch.

**Insurance Update:**

Parker went over the finalized insurance requirements. Jim Hawkey moved that PSAC recommend that the PW Director advance the Insurance Requirements for Contractors Performing Work in the TVPOA, Inc. dated 3/2/2020 through the approval process with the endorsement of this PSAC Committee such that it becomes part of the TVPOA Purchasing Procedures. William Schultz seconded the motion.

**Public Works Update (Chad Johnson):**

- Working on ISO Audit for the Fire Department
- Overview of Oder Reduction Plan

**Roads and Grounds (Clayton Taylor):**

- Marking for patching before HA5
- Working with Whitaker for schedule
- Plan to start HA5 at the end of April

**2020 Goals:**

Ed Hofer gave a quick update on the goals for 2020.

1. **Implement preventative maintenance program**
  - a. Jeff will be assigning staff members to aid committee members once he returns
2. **Produce energy efficiency proposals**
  - a. Meeting scheduled with Bud, committee members and staff members on March 4<sup>th</sup>.

**Updates (Bud Murray):**

**Wellness Center:**

Progress is slow due to weather. Working with contractor regarding the look of the roof.

**Chota Road:** Eddie Wilson has called two companies, received quotes for 1 lane of reinforced concrete. Rick Blough gave an update regarding negotiations between FS&E, contractor and POA.

**Coyatee Tank:** Preliminary foundation plan is ready for review. Plans should be delivered soon.

**Sewer Modifications:** Received courtesy bid of 1.2M for whole project. Currently working internally to evaluate a new system.

**Yacht Club Breakwater:** Barge was onsite 2/14/2020. Barge is working to develop scope and schedule. POA also invited one of the floating wave attenuator manufacturers to come out and evaluate our dock and provide their thoughts on the best way forward.

Rick Blough discussed with Committee the maintenance of Linden Lane.

**Liaisons:**

**POA BOARD:** Purchase requests and Asian Carp

**FAC:** ½ million was transferred to a reserve fund, above budget on revenue, below on expenses

**LRP:** focused on project assigned by POA Board

**REC:** There are leaks in the existing roof due to the new roof

**Dock Captains:** Wanting to set Dock Captains as an Advisory Committee, also working on adding a dock.

**Public Comments:**

Linda Bailey requested hand sanitizer be installed at the doors of POA buildings.

With no further discussion, the meeting ended at 12:05pm.

Motion to adjourn: Jim Hawkey, 2<sup>nd</sup>: Bill Busch. All voted in favor, the motion carried.