

ELECTRONIC DRAFT REQUEST FORM

Automatic draft requests will be processed upon receipt of this completed form and a voided or copy of check from your account. Assessment automatic drafts require (7) business days prior to the due date for processing. Water/sewer automatic drafts require 7 business days prior to the billing cycle. Your water/sewer bill will have the notation "Autodraft Do Not Pay" to signify its start.

Name (as shown on contract) _____
Last First M.I.

Date _____ Signature _____

I (we) authorize Tellico Village Property Owners Association to initiate monthly withdrawals, which represent the following monthly charges of the association, from the account named on this form and authorize the named banking facility to charge such withdrawals to my (our) account as indicated below.

I (we) agree that if any such debit is dishonored, whether with or without cause, Tellico Village POA shall be under no liability whatsoever, even though such dishonor may result in the forfeiture of contract or property rights.

I (we) further agree to reimburse the POA for bank fees caused by returns. Tellico Village POA has the option to try redrafting from the account designated along with any fees applicable by law.

This authorization will remain in effect until revoked by me (us) in such time and manner as to give Tellico Village POA reasonable opportunity to act on it.

****Please attach a voided or copy of check from your financial institution.****

* All assessments will be drafted on the second business day of each month. Please designate the month that you would like for your auto-draft to begin.

* If you are currently on autodraft and wish to transfer to another account check the box below.

**** PLEASE NOTE: Your account must be paid to a zero balance before the auto-draft can begin ****

*****PLEASE NOTE: Your water/sewer bill will be emailed to the email you list below*****

Begin Automatic Draft on _____ Date _____ Transfer Draft to new bank on _____ Date _____

Assessments Water/Sewer Billing POA Acct. No: _____/_____/_____

Current Mailing Address: _____
City State Zip

Phone number _____ Email: _____

For office use only:		
Autodraft no: _____	Bank no: _____/_____	
Assessments	Date: _____	Int'l _____
Water/Sewer (due _____)	Date: _____	Int'l _____

Return to : Tellico Village POA 112 Chota Center, Loudon Tennessee 37774

POA 020 (Revised 5/20/19)