

**TELLICO VILLAGE RECREATION DEPARTMENT
PAVILION RESERVATION GUIDELINES
Loudon and Monroe County**

- Reservations can **ONLY** be made by a Tellico Village property owner or guest.
- Reservations are based on availability and will be taken on a first come, first served basis.
- Reservations must be made in advance and approved by recreation department management.
- There will be a \$50 reservation fee for exclusive use of the pavilion due at the time the reservation is made. This does not include the beach or playground areas. Cancellations must be made at least one week in advance for a refund to be issued.
- The facility must be left in the same condition as found, including placing all trash in the provided receptacles. Additional cleaning required by the POA will be billed back to the party making the reservation.
- The property owner or group making the reservation is responsible for excessive clean up or damages to the facility as a result of the group. Failure to do so may result in a fine and/or loss of Family Park privileges.
- Users are requested not to park in front of the ABC boat docks.
- Family park pavilion is equipped with 16 picnic tables, three charcoal grills (you must provide your own charcoal), a water spigot and electricity. Please remember to turn off the ceiling fans when you leave.
- For maintenance issues, please call the Tellico Village Public Works department at (865) 458-4522.

Questions? Call the Chota Recreation Center at (865) 458-6779.

Signature

Date

For office use only:

Date Reservation Made: _____ Name/Phone #: _____

Address: _____

Name/Group: _____ Approx. # of guests: _____

Reservation Date: _____ Taken By: _____

Signed Form Returned: _____ Amount Paid: _____ Music _____

