

Chelsea Internet Instructions

- Go to www.tellicochelsea.com
- Phone # (865) 381-2139
- Chelsea Login Screen should appear asking for the following information
 - Member # - (POA number followed by a 1 with no dashes for men, 2 for women)
 - Password – (use **Golfer1** the first time and then you will be able to change it later)
- Profile screen will appear allowing you to do the following
 - Change password from **Golfer1** to whatever you like
 - Input your email address so that emails can be sent to you
 - Once complete please click on save changes to proceed
- At the top of the screen you should see Main, Request, Review, Booking, and Profile. These options should always be at the top of the screen when you log on. They allow you to do the following
 - Main
 - Go back to the Tellicovillage.org website
 - Logout
 - Return to the welcome screen
 - Request (Up to 13 days in advance)
 - Add a request
 - Edit a request
 - Cancel a request
 - Add an event request
 - Cancel an event request
 - Review
 - Review my schedule
 - Review a friend's schedule
 - Review a tee sheet
 - Review alpha report
 - Review my requests
 - Booking (Up to six days in advance)
 - Add a booking
 - Add or delete a player
 - Cancel a booking
 - Profile
 - Make any necessary changes to your profile such as change your email address
 - Your email address must be correct in order to receive the emails from Chelsea so keep it up to date
- Follow the instructions under add an event request until you receive a confirmation number and you will be registered for play just as you were by calling Chelsea to make your request. Keep your confirmation number in case of any problems.
- In case of questions, please call the Tanasi proshop at 865-458-4707.