

## **Tellico Village Common Dock Move List Procedure**

The Tellico Village Property Owners Association (TVPOA) allows current common dock slip holders to request a different slip, and maintains a "Move List" to administer the process. To facilitate this process, the TVPOA has adopted the following policy concerning move requests:

1. Current slip holders requesting a move to a different slip must fill out a "Move List" application , and submit this to the TV Public Works Department. The applicant shall ensure that the TVPOA has their current address, a valid email address, and telephone number for contact purposes.
2. A \$50 administrative fee will be required at the time of application to secure a place on the move list. This fee is non-refundable, except as noted below.
3. The TVPOA Move List is organized by dock site, and contains the names of current slip holders requesting a move from their existing slip. Names are entered on the "Move List" in the order of the date on which the move request application was received by the TVPOA.
4. The TVPOA will consider move requests for the following reasons.
  - a. A disparity between a slip holder's current permanent Tellico Village residence and slip location (e.g. home is Loudon County but slip is in Monroe County).
  - b. A change in current slip services (e.g., covered, uncovered, powered, etc.)
  - c. A different slip size and/or location than the applicant's current slip.
5. If an applicant requests to be taken off the list before being offered a slip, the \$50 administrative fee will be refunded.
6. Once a slip opening occurs that the TVPOA determines meets the applicant's requested move, the TVPOA will contact the applicant by email. The applicant will have three days from that notification to confirm acceptance. If accepted, the applicant must complete the move to the offered slip within three days of acceptance. If either of these timelines is not met, the applicant will be moved to the bottom of the Move List. If the applicant turns down the proposed new slip, the TVPOA will make no more than two subsequent attempts to satisfy the move request, after which time the application will be cancelled. The opening will be filled from the Property Owner 'Wait List'.
7. The above procedures will be followed without exception.

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Signature

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Date

**Boat Slip Move List Request**

Name (Please Print): \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Are you requesting a move because your existing dock is located in Monroe County (Kahite) and your residence is located in Loudon County (or vice versa) ? YES \_\_\_\_\_ NO \_\_\_\_\_

2. What Slip Size and/or Location are you requesting? NOTE - ONLY ONE CHOICE MAY BE CHECKED

**YACHT CLUB / TUGALOO DOCKS**

- |                            |                                       |
|----------------------------|---------------------------------------|
| _____ ANY DOCK             | _____ 12x20 (covered-Tugaloo)         |
| _____ 10x20 (YC & Tugaloo) | _____ 12x30 (covered-Tugaloo)         |
| _____ 10x24                | _____ 14x30 Full Service (Yacht Club) |
| _____ 12x20 (Tugaloo)      | _____ 15x30 Full Service (Yacht Club) |
| _____ 12x30 (YC & Tugaloo) | _____ PWC                             |
| _____ 14x30                | _____ End Slip                        |
| _____ 15x30                |                                       |

**TANASI DOCKS**

- |                            |                               |
|----------------------------|-------------------------------|
| _____ ANY DOCK             | _____ PWC                     |
| _____ 10x24 (Club House)   | _____ End Slip (Club House)   |
| _____ 11x24 (Tanasi Basin) | _____ End SLIP (Tanasi Basin) |

**KAHITE DOCKS**

- |                |                |
|----------------|----------------|
| _____ ANY DOCK | _____ PWC      |
| _____ 10x24    | _____ End Slip |
| _____ 11x24    |                |

**\*\*\* A \$50.00 NON-REFUNDABLE FEE IS REQUIRED AT THE TIME OF APPLICATION \*\*\***

**PLEASE READ AND SIGN:**

I acknowledge that I have been given a copy of, have read, and accept the TVPOA's Move List Procedures. Once on the Move list, I understand that I will be contacted by email if a slip meeting my request becomes available. I must accept the slip within three days of the emailed date of notification and understand that if I decline the slip, my application will go to the bottom of the Move List. If I accept the new slip, I further understand that I will have no more than three days from acceptance to move from my old slip to the new slip. If I do not complete the move within this time frame, I understand that the slip offer will be withdrawn and my application will go to the bottom of the Move List.

DATE PAID: \_\_\_\_\_ CHECK # \_\_\_\_\_ CASH \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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